

## Assessment at Springfield Central State High What to Expect...

### Task Sheets:

- All students receive a task sheet that has the following:
  - an explanation of the task
  - monitoring dates (draft due date)
  - the due date
  - the conditions the task will be completed in e.g. time in class
  - any adjustments that have or will be made for individual students
  - A criterion sheet
- Each assessment piece is moderated for consistency across the subject and the year level.

### Maths Years 7-9

- Most assessment is completed in class time.
- Students will need to ensure they revise and study content for homework as instructed by the teacher.
- There will be some assessment tasks that will be written experiments and problem solving tasks.
- These types of tasks may have a homework component.

### Science Years 7-9

- Most assessment is completed in class time.
- Students will need to ensure they revise and study content for homework as instructed by the teacher.
- There will be some assessment tasks that will be written experiments and problem solving tasks.
- These types of tasks may have a homework component.

### English Written Tasks Year 7

- 3 class periods to complete drafting.
- Draft is kept at school and completed during class time.
- Teacher checks the draft and conferences with the student.
- Final copy is to be completed and handed in (prefer final copy as a typed version).

### **English Written Tasks Year 8-9**

- Drafting is undertaken in class and as a homework task.
- Teacher checks the draft and conferences with the student.
- Final copy is to be completed and handed in (prefer final copy as a typed version)

### **English Exams & Short Answer Tests Year 7-9:**

- Assessment is completed in class time.
- Students will need to ensure they revise and study content for homework as instructed by the teacher.

### **Humanities (History & Geography):**

#### **Year 7 Written Assessment**

- Research may be assigned as a homework task.
- 3 class periods to complete a draft.
- Draft is kept at school and completed during class time.
- Teacher checks the draft and conferences with the student.
- Final copy is to be completed and handed in (prefer final copy as a typed version).

#### **Year 8-9 Written Assessment**

- Research may be assigned as a homework task.
- Drafting is undertaken in class and as a homework task.
- Teacher checks the draft and conferences with the student.
- Final copy is to be completed and handed in (prefer final copy as a typed version)

### **Humanities Exams & Short Answer Tests Year 7-9:**

- Assessment is completed in class time.
- Students will need to ensure they revise and study content for homework as instructed by the teacher.

## Electives Assessment Tasks:

### Year 7-9 Written Assessment

- Research may be assigned as a homework task.
- Drafting is undertaken in class and as a homework task.
- Teacher checks the draft and conferences with the student.
- Final copy is to be completed and handed in (prefer final copy as a typed version)

### Exams & Short Answer Tests Year 7-9:

- Assessment is completed in class time.
- Students will need to ensure they revise and study content for homework as instructed by the teacher.

### Assessment Submission

- Assignments **MUST** be submitted on or prior to the due date.
- Assignments are to be collected by and recorded by the classroom teacher by 4pm on the day that it is due.
- This gives sufficient time for students who have left work at home to either drop it in OR email it directly to the teacher. Hard copies must be submitted to the teacher on the following day.

### Extensions:

- The **only** person who can grant an extension is the Head of Department for the subject.
- It is **not acceptable** to apply for an extension on the day the assessment is due unless in special/exceptional circumstances. Students have a responsibility to organise their studies so that deadlines can be met.
- Paperwork must be signed by students, parents the classroom teacher and the HoD before the extension is approved.

### Non-submission:

### English & Humanities:

- The teacher will collect and gather evidence about the student's work including:
  - Class work
  - Drafts
  - Observations
  - Photographs of student work
  - If a student does not have an assessment piece, they have the lesson to complete some work and submit their efforts.
- Students **WILL** be graded on this evidence.
- If the assignment is at home the students will have until 4pm to submit the assignment that was left at home. If this is not received by this time, the work that was completed in class will be marked as the assessment piece.

### Maths

- Students will be requested to complete some work in class and then have until 4pm to submit any work left at home.
- Teachers will mark any work submitted to the due date point, including drafts, work seen in class, observations.

### Science

- Students will be requested to complete some work in class and then have until 4pm to submit any work left at home.
- Teachers will mark any work submitted to the due date point, including drafts, work seen in class, observations.

### Electives

- Assessment not presented by the due date is considered as 'non submission' and will result in withdrawal from classes until completed.
- Further consequences may apply at the discretion of the teacher or Head of Department.