

# Springfield Central State High School

*Believe Belong Become*

## VACANT POSITIONS

### Springfield Central State High School

<b>Teacher Aide (TA2/TA3/TA4)</b> <b>Learning Support/Diverse Learners</b> Immediate start 15/04/2024-13/12/2024 Salary Range: \$29.87 - \$38.82 per hour Temporary part time (5 days) Mon to Fri   30 hours per week	<b>Teacher Aides (TA2/TA3/TA4)</b> <b>Learning Support/Diverse Learners</b> 15/04/2024-21/06/2024 Salary Range: \$29.87 - \$38.82 per hour Temporary part time (2 days) 2 days   12 hours per week
<b>Teacher Aides (TA2/TA3/TA4)</b> <b>Learning Support/Diverse Learners</b> Immediate Start Salary Range: \$29.87 - \$38.82 per hour Permanent part time (5 days) Mon to Fri   30 hours per week	<b>Teacher Aides (TA2/TA3/TA4)</b> <b>Hospitality</b> 15/04/2024-13/12/2024 Salary Range: \$29.87 - \$38.82 per hour Temporary part time (5 days) Mon to Fri   30 hours per week

#### About the School:

At the heart of Springfield Central State High School is our motto 'Scale Great Heights' for students from Year 7 to 12. This motto has helped to shape our innovative, community and futures-orientated school, where we believe we are 'exceptional today, inspirational tomorrow', providing pathways for students to reach and exceed their goals. Located in the Western Corridor of Brisbane/ Ipswich, Springfield Central State High School offers the opportunity for staff and students to play a key role in the wider Springfield Learning Coalition, supporting the development's founding dream of being a hub for learning from Prep to University.

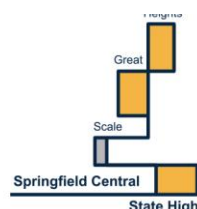
#### Your role:

As the Teacher Aide Learning Support/Diverse Learners, you will report to the Head of Diverse Learning and contribute to the provision of a quality educational service by assisting and supporting teachers and students with learning activities in a supportive school environment and in classrooms. Teacher Aides will also focus on supporting students in their literacy through the delivery of Corrective Reading and Direct Instruction programs, and their numeracy through the facilitation of Maths Mastery intervention programs. We are looking for motivated applicants who are excited to join our staff as Corrective Reading teacher aides. These teacher aides will lead (teach) small groups the highly effective Direct Instruction program - Corrective Reading. Corrective Reading is taught to students in the Junior Years whose reading is characterised by misidentified words, confusion of similar words, word omissions or insertions, lack of attention to punctuation, or poor comprehension. The focus of this is on decoding, phonics and comprehension skills, across the various levels of the programme.

[www.springfieldcentralshs.eq.edu.au](http://www.springfieldcentralshs.eq.edu.au)

90 Parkland Drive, Springfield Qld 4300 PO Box 4787, Springfield Qld 4300 T 07 3470 6222

The Queensland Department of Education trading as Education Queensland International (EQI) CRICOS Provider Number: 00608A and RTO 40560



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As the Learning Support/Diverse Learners Teacher Aide your responsibilities will include but are not limited to:

- Work with a team of Teacher Aides supporting students across Year 7-12
- Duties include, but are not limited to the following: -
- Classroom student support
- Administration duties documenting NCCD data and student notes
- 1 :1 support with students on assessment
- Literacy & numeracy programs
- Reprographics
- Notetaking for hearing impaired
- EALD student support

The Home Economics Teacher Aide is a member of the Technologies faculty. The Teacher Aide is to provide support where and when required within the Home Economics, Hospitality and Textiles subject areas. At certain times throughout the year the Teacher Aide may also be asked to assist in other faculties as directed by Executive Team. As the Hospitality Teacher Aide your responsibilities will include but are not limited to:

## Organisation and Preparation

- Prepare foods for practical cooking lessons.
- Purchase equipment and food as required.
- Assist with classes as needed or required by teaching staff.
- Assist where required at designated school events.
- Prepare equipment and materials for textiles classes as needed by teaching staff

## Ordering and Stock Control

- Check on food supplies in store and collate food orders weekly through the school SharePoint.
- Complete and place food orders as required
- Purchase items when necessary (eg. patterns, notions, fabric, additional food etc.)
- Assist with the annual ordering of stock and checking of the stock upon its arrival.
- Complete an Assets Register - once a year, or as required.

## Maintenance and Cleaning

- Stocktake at the end of each term
- Report maintenance issues with maintenance staff.
- Ensure all equipment in the kitchens and textiles rooms are in a safe working order
- Ensure servicing of sewing machines are completed annually
- Other duties as directed by the Head of Diverse Learning or Business Manager

## APPLICATION PROCESS

Please provide a brief resume and an application of no more than one A4 page addressing the detailed information on the roles and responsibilities and the generic role description.

Resume and responses should be submitted via email to [vacancies@springfieldcentralshs.eq.edu.au](mailto:vacancies@springfieldcentralshs.eq.edu.au)

CLOSING DATE FOR APPLICATIONS 4:00pm, Friday 15<sup>th</sup> March 2024.

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